

# Release Update - FHC v2023.1

January 2023

## Release Highlights

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- **Product File: Inventory Adjust**
  - Quick access to update item on hand quantities from within Product File
- **Receiving: Change Vendor & Invoice#**
  - Ability to change the Vendor and/or Invoice Number in receiving prior to posting
- **Customers: Merge Accounts**
  - Merge together multiple customer accounts for the same person

## Fixes

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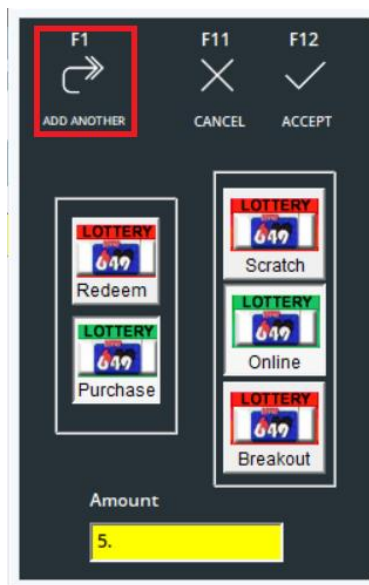
- Advanced Search, Multi Edit, Update Flags - 'yes' option, apply update has been corrected
- Advanced Search tab & mouse select functions have been corrected
- Customer with -1.00 credit limit cannot be overridden at Cash Register
- No longer allow charge to Demographic, must select Known Customer
- Prevent Void for Interest Charge transactions
- US\$ Rate correctly adjusts when updated in Company Setup
- Float Removal receipt, time has been corrected
- Cash Register, adding Rewards Customer will not remove Subtotal Discount
- Script scanning speed at Cash Register has been optimized to improve speed
- Fillware script scanning issue is resolved

## NEW FEATURES

### CASH REGISTER, LOTTO, ADD ANOTHER

A new feature has been added to the Lotto Entry function in Cash Register, to streamline the process of adding more than one Lotto entry to a transaction.

- Select **[F6] Lotto** and enter the first value, then choose **[F1] Add Another** (instead of [F12] Accept) and enter the next value.



- Repeat as needed for each Lotto entry, then on the last entry choose [F12] Accept
- Each of the entries will be added to the Cash Register screen

QTY	UPC	DESCRIPTION	GST	PST	Retail	Extension
0					0.00	
1	O-LOTTO	ONLINE LOTTO	0	0	5.00	5.00
1	O-LOTTO	ONLINE LOTTO	0	0	10.00	10.00
1	O-LOTTO	ONLINE LOTTO	0	0	12.00	12.00
0			0	0	0.00	0.00

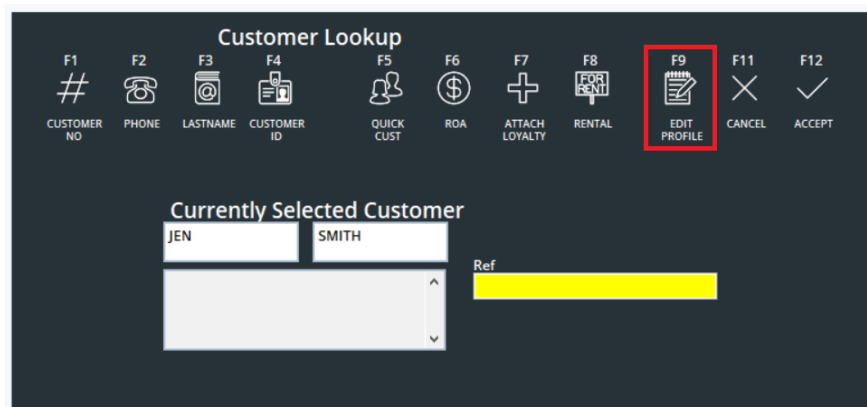
27.00
SubTotal
0.00
GST
0.00
PST
0.00
REWARDS
27.00
Total Sale

# of Items 3

### CASH REGISTER, CUSTOMER LOOKUP, EDIT PROFILE

An option has been added to Customer Lookup allowing for quick access to update Customer Profile information.

- Cash Register, Customer Lookup, select known customer
- Choose [F9] Edit Profile to view & modify customer info

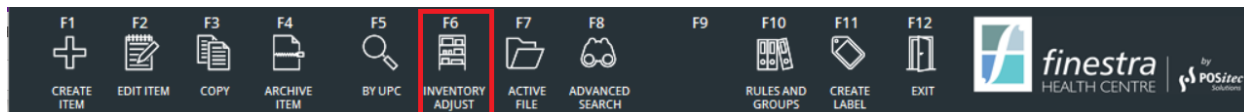


- Update customer profile, then choose [F2] Save to return to cash register

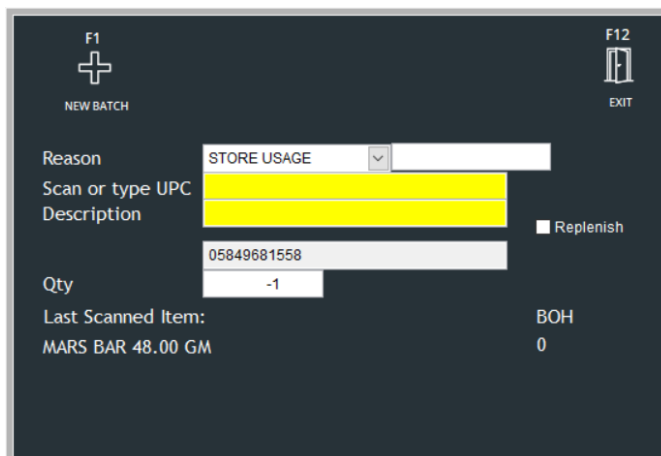
### PRODUCT FILE, [F6] INVENTORY ADJUST

Quick access to Inventory Adjust program from within Product File.

- Select Product File, [F6] Inventory Adjust



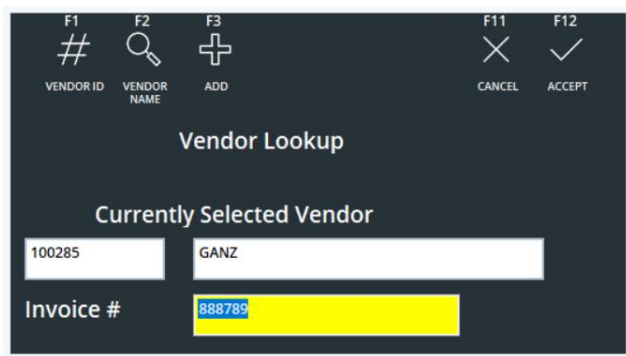
- Enter Inventory Adjustment as usual, then [F12] Exit to return to Product File



### RECEIVING – CHANGE VENDOR OR INVOICE NUMBER

An option has been added to allow you to change the Vendor and/or Invoice Number on an active receiving, prior to Posting.

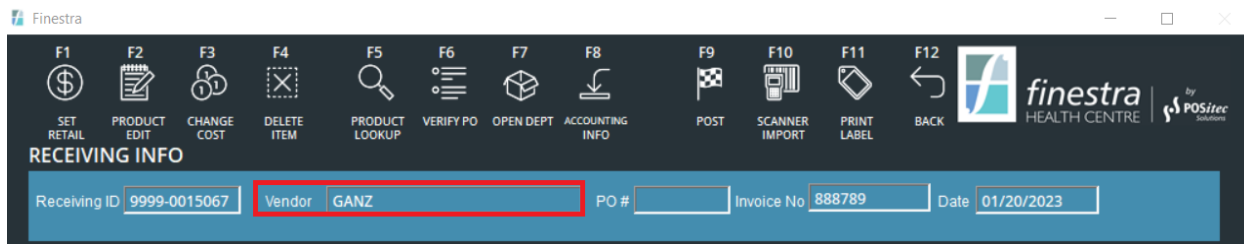
- In Receiving, highlight the document you wish to edit, then choose **[F6] Change Vendor**. The Vendor Lookup window will be displayed



- Select the vendor you wish to apply, update the invoice number if needed, then choose **[F12] Accept** to apply your changes

### RECEIVING – DISPLAY VENDOR NAME (REPLACES VENDOR ID)

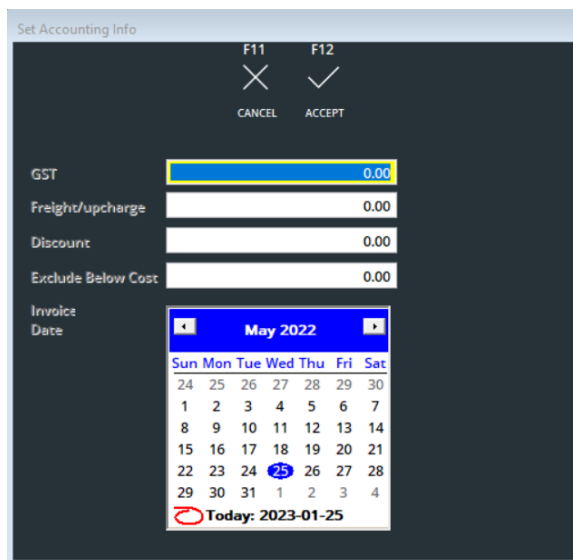
Vendor ID has been replaced by Vendor Name in Receiving, making it easier to identify which vendor is selected.



### RECEIVING – ADDED UPCHARGE & DISCOUNT

The Freight option in receiving has been adjusted to also include options for Upcharge and Discount.

- Create receiving document, as usual
- After all items are added, choose **[F8] Accounting Info**



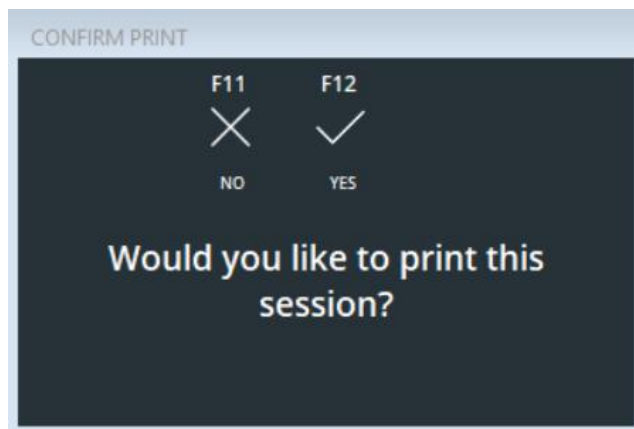
- Add Freight, Upcharge or Discount dollar value to the appropriate entry window, then choose **[F12] Accept**. An adjustment will be made to the cost of each item in the receiving document.  
*Use the 'Exclude Below Cost' option to exclude low cost items from being adjusted.*

### PURCHASE ORDERS – PRINT, ADDED EMAIL ADDRESS

Vendor email address has been added to printed Purchase Orders.

### CASHOUT, PRINT/POST

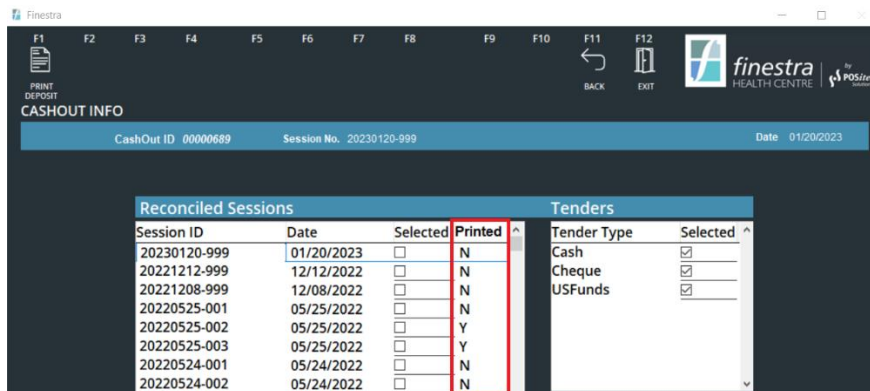
The [F9] Print/Post feature in Cashout has been adjusted to ask whether you want to print the Cashout session.



Select [F12] Yes to print, or [F11] No if you do not wish to print this Cashout session.

### CASHOUT, DEPOSITS – DISPLAY ‘PRINTED’

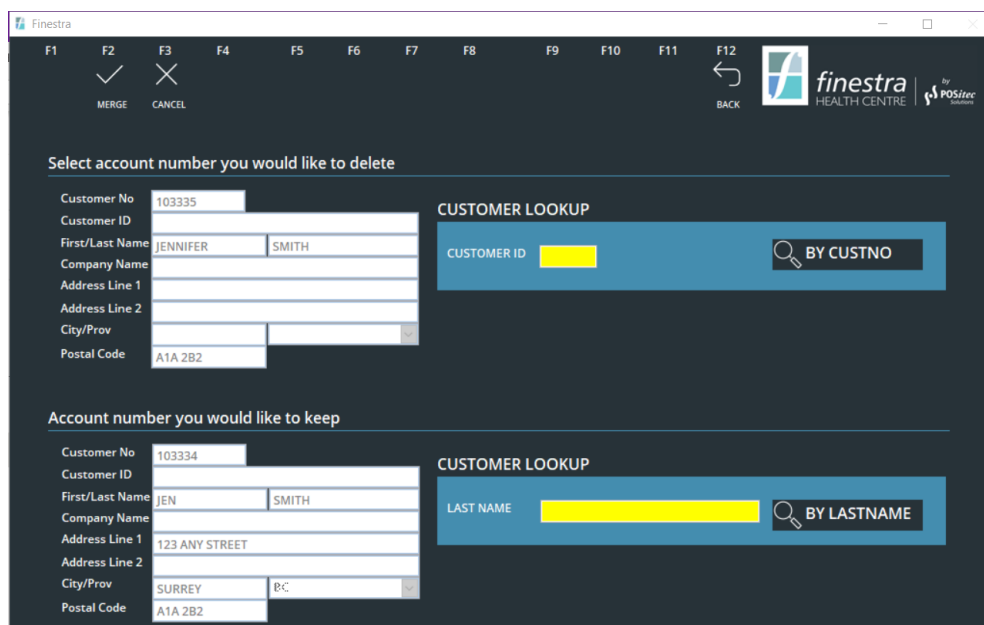
A column has been added to the Deposits listing to indicate whether a deposit report has been printed previously.



### CUSTOMERS, MERGE ACCOUNTS

Use this new feature if you have more than one customer account for the same person.

- Select Customers, [F10] Merge Accounts
- Enter the account info for the two accounts you would like to merge together
  - Enter the account you would like deleted into the first entry window
  - Enter the account you would like to keep into the second entry window



- Choose [F2] Merge to combine the two accounts
  - Customer history will be combined
  - Contact info will remain for the account identified in the second entry window

## VENDOR PORTAL UPDATES

### MCKESSON CATALOGUE, USE SUGGESTED RETAIL (WHERE AVAILABLE)

The McKesson Catalogue update has been modified to use McKesson Suggested Retail where available, in the following scenarios:

- Add New: when new items are added from the catalogue, McKesson Suggested Retail will be used
  - *If McKesson Catalogue does not contain a suggested retail, \$9999.99 will be applied to new items*
- Apply Retail: when a catalogue update is applied and Retail is selected, McKesson Suggested Retail will be used
  - *If McKesson Catalogue does not contain a suggested retail, retail price will not be changed*

### INCOMM FIXED RETAIL ITEMS (NEW CATALOGUE)

A new catalogue option has been added, for Incomm Fixed Retail Gift Cards. Access using the drop-down list in Catalogues.